



Gate Access Car Sticker Application Form

SY 20__ - 20__

Name of Parent/Guardian _____ Date _____
Telephone Number _____ Cellphone Number _____

| PLATE # | TYPE OF VEHICLE | MODEL / COLOR | STUDENT'S NAME | GR. / YR. & SEC. | (FOR LSGH USE ONLY) STICKER COLOR / NUMBER | |
|---------|-----------------|---------------|----------------|------------------|---|----------------------|
| | | | | | OLD | NEW |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | OR NUMBER: | RELEASE DATE: |

By signing this application form, you agree with all the terms and conditions relative to the access sticker. You further commit to abide by all policies including those that would be implemented in the future. Lastly, you consent to the processing of your information for LSGH to document those who have access to the school and to know who to contact. We will treat your information in the strictest confidence and will implement security measures to safeguard your information. We will dispose of this form and all electronic copies end of September of the next school year thru shredding, unless needed for evidence as approved by the SSO Head.

Parent's / Guardian's Signature Over Printed Name _____

(You may keep this portion for your reference)

GUIDELINES

Requirements

1. Duly accomplished Application Form
2. Car Sticker O.R
3. Present proof of enrolment at LSGH (e.g. Tuition O.R.)
4. Present LTO Certificate of Registration and Official Receipt
5. Present valid government issued ID bearing signature of parent
6. If applicant is not the parent, submit authorization letter and present valid government issued IDs of parent and representative bearing signatures of both the parent and representative respectively

Privileges of Having LSGH Gate Access Car Sticker

1. Allowed to enter the school roadway to drop-off and pick-up student/s
2. Allowed to park at the oval on a "first come, first served basis" during official school activities (e.g. Family Day, Graduation Day, Parent-Teacher Consultation Day)

Campus Parking and Traffic Agreement

Parent agrees to:

1. Instruct driver to strictly observe LSGH parking and traffic rules and regulations. A Traffic Violation Report or Ticket will be issued to violators. Fines will be charged to the student's account.
2. Notify the Safety and Security Office of any alteration on license plate number, vehicle ownership or vehicle modification.
3. Pay for the replacement of current LSGH gate access car sticker (Php200.00) in case windshield is replaced or vehicle is sold. Please present to SSO the LSGH gate access car sticker to be replaced and the receipt of windshield replacement or the deed of sale.

Penalties and Fines

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| <p>Sticker Violations (Php. 2,000.00)</p> <ul style="list-style-type: none"> • Using fake LSGH Gate Access Car Sticker • Placing of LSGH Gate Access Car Sticker on another vehicle other than the one applied <p>Other Violations (Php. 500.00)</p> <ul style="list-style-type: none"> • Not following the color-coding scheme / early entry • Smoke belching • Blowing of horn • Playing of loud music • Driver not staying at Gate 6 waiting area • Taking shirt off while waiting | <p>Traffic and Parking Violations (Php. 1,000.00)</p> <ul style="list-style-type: none"> • Loading / unloading in undesignated areas • Prolonged parking (including waiting at designated pick up areas) • Running engine while parked • Leaving vehicle unattended to pick-up or drop-off passenger • Driving against the flow of traffic (unauthorized counter flow) | <ul style="list-style-type: none"> • Detaching / tampering LSGH Gate Access Car Sticker • Unauthorized parking • Disregarding traffic personnel, signs and lane markings • Failure to give way to pedestrian/s • Over speeding • Others (e.g. smoking, overtaking, gambling, littering inside the campus, urinating in inappropriate areas, etc. |
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Reminders

1. Park at your own risk
2. People inside the campus must be responsible for their personal belongings. The school shall not be responsible or liable for any loss or damage to personal property
3. LSGH car sticker refund may be accommodated until one (1) month from the date of acquisition